

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



Agenda Item No: 4

**Meeting of the Cabot, Clifton and Clifton East
Neighbourhood Partnership
25 March 2014 at 7pm**

Present:

Members of the Partnership

Malcolm Baker – Clifton Down Residents Association (CDRA)
Fraser Bridgeford – Friends of Brandon Hill (FBH) and Chair of the
CC&CE NP
Councillor Charles Lucas (Clifton)
Councillor Christian Martin (Clifton East)
Councillor Simon Cook (Clifton East)
Councillor Christian Martin (Clifton East)
Councillor Alex Woodman (Cabot)
Councillor Mark Wright (Cabot)
Julian Jones – Co-Chair Cabot Forum
Ray Smith – Hotwells and Cliftonwood Community Association (HCCA)
Wendy Pollard – Richmond Terrace Residents Association (RTRA)
Rosemary Chamberlin – Castle Park User Group
Maggie Shapland – CHIS
Richard Barnes – Oakfield Road
Keith Rodgerson – Oakfield Residents Association (ORA)
Richard Whitburn – Chair Clifton Forum

Bristol City Council Officers

Nick Christo - Area Co-ordinator 07585 909030
Patricia Jones - Democratic Services Officer (0117) 922 2883
Thomas Meyrick – Flood Risk Officer (117) 352 5497
Neil Terry - Area Manager Highways (0117) 90 36824

Rolling attendance

	25 th June	22 nd Oct	28 th Jan	25 th March
Ward Councillors				
Charles Lucas	P	P	P	P
Simon Cook	A	P	A	P
Barbara Janke	A	P	P	A
Christian Martin	P	P	P	P
Alex Woodman	P	A	A	P
Mark Wright	P	P	A	P
Pauline Allen(Cabot Forum Co-Chair)	P	P	P	A
Ben Appleby	P	P	A	A
Malcolm Baker (CDRA)	P	P	P	P
Sharon Baker (CHIS)	A	A	A	A
Mary Bannerman (CPUG)	A	P	P	A
Fraser Bridgeford (FBH)	P	P	P	P
Rosemary Chamberlin (CHBLB)	P	A	P	P
Linda Ewles (HRA)	A	A	A	A
Dennis Gornall (HCCA)	P	P	P	P(sub)
Julian Jones (Cabot Forum Co-Chair)	P	P	P	P
Mary Lehané (CWI)	A	A	A	A
Peter Newberry (Governor)	P	P(Sub)	A	A
Mike Birkin		P	P	A
Wendy Pollard (RTRA)	P	P	P	P
Keith Rodgerson/Richard Barnes (ORA)	A	P	A	P
Keith Rundle (Police)	A	P	P	A
Maggie Shapland (CHIS)	P	A	P	P
University of Bristol				
Representative from WUF TA	P	P	P	A
Nicolette Vincent (resident)	P	P	A	P
Richard Whitburn (Clifton Forum Chair)	A	A	A	P
Anne White (RHARA)	P	A	P	A

1. Welcome and Introductions

2. Apologies for Absence

Apologies for absence were received from Councillor Janke, Mary Bannerman, Dennis Gornall and Anne White.

3. Minutes and Actions – 28 January 2014

AGREED

(1) that the Minutes of the meeting of the Cabot, Clifton and Clifton East Neighbourhood Partnership held on 28th January 2014 be confirmed as a correct record and signed by the Chair subject to the amendment of Pheeny to Feeney at page 9.

(2) that the number of fixed penalty notices issued to businesses following the audit of all commercial waste containers be notified to the NP.

4. Declarations of Interest

None.

5. Public Forum

None.

6. Community Activities Update

The Partnership received the following verbal reports (agenda item no. 6):-

Cumberland Piazza – 8 trees were now in situ and consultation was in progress in relation to the additional work/projects required on site using other finds identified.

Swivel Bridge – updates on the progress of the Swivel Bridge project could be found on the website.

Clifton Rocks Railway – open days were scheduled in April and May 2014.

Princess Victoria Street Garden – work to enhance the appearance of the garden had paid off.

Playground on the Downs – the formal opening had not yet been confirmed following its refurbishment.

Waste Disposal Pilot Scheme (fox and gull safe sacks) – any learning points to be relayed to the Environmental Sub-Group. Drawbacks included, the sacks were being left out and required regular emptying and cleaning. Whilst communal bin areas were appealing for Georgian terraces, they were expensive and often placed in undesirable locations.

The NP was urged to send photographs of any problems to Councillor Martin/Trudy Feeney.

Alma Vale Road – a proposal to build student accommodation (88 units) at the end of Alma Vale Road was causing concern amongst residents. Discussions were on-going with the developer.

Wellbeing Fund Invoices –Councillor Martin would formally write to expedite payment of all outstanding invoices.

Berkeley Square Georgian pavements – photographs or details of any damage to be notified to the Police with dates and times to enable the Police to prioritise.

Oakfield Road Residents Association – the venue and guests for the June AGM would be circulated.

Consultations and Publications – the NP noted the current BCC public consultation activity programme, available in detail on the website.

Bristol Arena – a volunteer was needed to keep abreast of progress and report back to the NP.

ACTION –

- (1) Photographs of any problems relating to waste collections to be sent to Councillor Martin/Trudy Feeney.**
- (2) Councillor Martin to formally write on behalf of the NP to expedite payment of all outstanding invoices.**
- (3) Berkeley Square - photographs or details of any damage to the pavements to be notified to the Police with dates and times to enable the Police to prioritise.**
- (4) Bristol Arena - volunteer sought to keep abreast of progress and report back to the NP.**

7. Flood Risk Management Strategy

The NP considered a report of the Group Manager, Transport Assets (agenda item no. 7) provided a detailed summary of the Local Flood Risk Management Strategy, its purpose and why it was required.

It was emphasised that the purpose of the report was to advise the NP that the strategy was out for consultation and to outline its objectives. Attention as drawn to the flyers setting out how people could participate and what would happen in the event of an evacuation.

There was general agreement that the recent floods in the area had been managed well.

The Flood Risk Management Team would be attending the Cabot Forum on 13th May at Spike Island to discuss the plans further and a general invitation was extended.

AGREED – that the report be noted.

8. Neighbourhood Partnership Review

The AC circulated an update and summarised the 2 key outcomes:-

- Removing the ring-fencing on the existing smaller devolved budgets (Wellbeing, Clean & Green & Local Traffic).
- Development of a Neighbourhood Service Charter.

It was confirmed that an on-line work tracking system discussed at previous meetings to monitor and save time chasing progress of issues, would not be immediately going ahead.

In its infancy, the charter would focus on neighbourhoods and work alongside pre-existing service contracts, including waste, noise pollution and the environment.

AGREED – that further details be brought to the next meeting.

9. Wellbeing Sub-Group Terms of Reference and Application Guidance/Criteria

The NP considered a report (agenda item no. 8) setting out the sub-group's proposed Terms of Reference and application guidance/criteria, following a review of the Wellbeing application process.

Councillor Woodman suggested that the guidance would require some modification before he was able to support it. He stated that the document was too prescriptive in part and a strict ? of non-eligibility would deter potential applicants. He proposed that £5,000 might be a more appropriate funding limit. On balance, he felt the document did not give the Neighbourhood Committee sufficient flexibility to approve applications that might be considered exceptional.

Members of the sub-group stated that the purpose of recommending a limit of £2,500 was to encourage applications from a wider area. The point was also made that there were some groups that would not be eligible for funding and it was therefore appropriate to state this.

AGREED – that a decision be deferred to the next meeting to enable councillors to seek further advice in relation to the proposal for a framework of rules/guidance around Neighbourhood Committee decisions (given the potential implications in the context of the new constitution).

10. Sub-Group Updates

Matt Griffith updated the NP on the Education Sub-Group meeting that took place on 27th February. Within the Schools Organisation Strategy, it had been reported that the need for an additional 60 primary school places by September 2014 (approximately 70 places by 2017) would be met by:-

- expanding Christ Church Primary to secure 15 additional places taking the school from 1½ FE to 2FE.
- relocating St George's Primary to secure 1½ FE
- seeking to develop additional opportunities on the Harbourside (1 FE).

It was felt that there was uncertainty around some of the pledges in the strategy, particularly in relation to the relocation of St George and the possibility of a new school on the Harbourside.

The recent announcement of a new primary school on the Cumberland Basin Caravan Club site was welcomed. However by law, the opening of a new community school was not permitted unless it was a faith school or an academy/free school. This had been confirmed at the sub-group meeting and parents would welcome further details as soon as possible.

The point was made that education was not a devolved matter. It was therefore important that meetings of the sub-group should not be regarded as a mechanism for influencing matters but as a means of obtaining information and keeping all parties informed. Given the emotive subject matter, it was suggested that the boundaries and terms of reference of the group required sensitivity.

AGREED – that all interested parties be invited to the next meeting of the Education Sub-Group.

11. Local Traffic Schemes/Highways Report

Neil Terry, Area Transport Manager presented the report and invited the NC to agree the following:-

- the Carriageway surface dressing programme for 2014/15 - Upper Belgrave Rd, Hanover Place, Sydney Row and Unity Street.
- the Minor Lining and Signing Budget (£2, 250).
- the release of a Section 106 contribution of £35,459.22, to allow the progression of the design and construction of a passenger dropping off layby on Whitson Street, near Bristol Bus Station.

Discussion followed in relation to the continuing backlog of schemes local traffic schemes across the city, including the Woodland Road Pedestrian Improvement Scheme. It was noted that confirmation of the university's part-funding agreement of £10,000 needed to be in place before works could commence. The councillors present agreed to follow this up.

The NP was also advised that due to capacity issues within the Highways Delivery Team, it was proposed that the number of schemes chosen per year across the city should be limited to 14 (equivalent to one scheme per Partnership). There was general agreement that this should be the Pembroke Road Pedestrian Crossing Scheme.

Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED –

- (1) that the carriageway surface dressing programme for 14/15 be approved - Upper Belgrave Rd, Hanover Place, Sydney Row and Unity Street (4 voting in favour, Councillor Wright not participating in the**

vote).

- (2) that the Minor Lining and Signing Budget of £2,250 be approved (4 voting in favour, Councillor Wright not participating in the vote).**
- (3) that the release of a Section 106 contribution of £35,459.22, to allow the progression of the design and construction of a passenger dropping off layby on Whitson Street, near Bristol Bus Station, be approved (4 voting in favour, Councillor Wright not participating in the vote).**

12. Devolved Services Report (including Wellbeing Applications)

The NP noted the breakdown and verbal update for each of the devolved budgets, set out in detail in the report.

Approval was sought from the Wellbeing Fund for the following applications (circulated in advance of the meeting and accompanied by the recommendations made by the Wellbeing Sub-Group):-

- Bristol Food Bank £1,498 - a decision was deferred to the next meeting as the information provided to the NC was incomplete.
- Friends of the Green (Ambra Vale) £4,644 - erection of hanging baskets on six lamp-posts in the area and the provision of a water tap on the Town Green to make it possible to water plants in the Town Green adequately to facilitate its horticultural development. Sub-Group recommendation to fund £4,144.
- Off the record £2,500 – mental health funding for drop-in work at their centre targeted towards young people experiencing mental health problems. Sub-group recommendation not to fund.
- Park Street Traders £8,000 – for Christmas lights. Sub-group recommendation to fund £8,000
- Redcliffe Parade £750 – improvement of the grassed area outside the entrance to the Quaker Burial Ground alongside the pedestrian crossing which links to St Mary Redcliffe Church. Sub-group recommendation to fund £750.

- Redcliffe Parade £3,000 – installation of outdoor sports equipment for exercise purposes at the Quaker Burial Ground. Sub-group recommendation to fund £3,000
- University Heritage Volunteering £2,000 – recreation of the garden to Clifton Hill House. Sub-group recommendation to fund £2,000

Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED –

- (1) that the contents of the devolved budgets be noted;**
- (2) that the application from Bristol Food Bank be deferred until the next meeting.**
- (3) that the application from Friends of the Green be approved in the amount of £2, 352 with a recommendation that they consider the use of water butts instead of the proposed water pipe and with discretion to make a further application for water supply in the future.**
- (4) that the application from Off the Record be refused in accordance with the Sub-Group recommendation.**
- (5) that the application from Park Street Traders be approved on a match fund basis up to a maximum of £8,000.**
- (6) that the application from Redcliffe Parade be approved in the amount of £750 as recommended by the Sub-Group.**
- (7) that the application from Redcliffe Parade be approved in the amount of £3,000 as recommended by the Sub-Group.**
- (8) that the application from University Heritage Volunteering for £2,000 be refused (1 voting in favour, 3 against and 1 abstention)**

13. Miscellaneous

The NP reiterated concerns about badly laid paving stones, evident in areas of Princess Victoria Street. The AC agreed to establish what efforts were being made to rectify and how the process works.

The AC reported that Deborah White was leaving the authority. It was noted that progress on Capital Stimulus Funding projects had slipped but the money for the projects had been ring-fenced and confirmation of a new project lead for existing projects was awaited.

Management Group – a meeting would be set up in April to discuss priorities.

Planning sub-group – link provided to comment on planning applications and to find out more information.

The Communications sub-group was scheduled to meet on the 8th April.

Older Peoples Sub-Group – a meeting took place on 18th March and the group was progressing well. A further update would be available at the next meeting in June.

(The meeting ended at 9.15pm)

CHAIR